

**5 AUGUST 2004**



**Maintenance**

**AIRCRAFT ASSOCIATED AIRCRAFT  
ACCOUNTABILITY**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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Certified by: 442OG/CC (Col Mike M. Madelen)

Pages: 3

Distribution: F

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This instruction implements Air Force Instruction (AFI) 21-103/Air Force Reserve Command (AFRC) Supplement 1, *Equipment Inventory, Status, and Utilization Report*. It establishes local procedures for control and management of aircraft associated equipment listed in Technical Order (T.O.) 1A-10A-21, *Aircraft Inventory Record Master Guide*. It applies to the 303d Fighter Squadron Maintenance (303 FS/MA) and 442d Maintenance Squadron (442 MXS).

**This is the initial publication of 442d Fighter Wing Instruction 21-214 (442 FWI 21-214).**

**1. General:** The 442 MXS and 303 FS/MA supervisors will appoint, in writing, a primary and alternate custodian to implement accountability procedures within their functional areas. A copy of this memorandum will be furnished to the Plans, Scheduling and Documentation (PS&D) section and maintained by each appointee. Custodians will be responsible for equipment listed in T.O. 1A-10A-21, Table 1-1, Maintenance, Safety and Protection Equipment (MSPE), items 1-1 through 1-36, and Table 2-1, Alternate Mission Equipment (AME), items 2-1 through 2-59. Table 3-1 Crew and Passenger Support Equipment (CPSE) is the responsibility of Life Support.

**2. Procedures:**

2.1. Assignment of Custodians: MSPE Table 1-1.

2.1.1. Line items 1-4, 6-11, 15-25, 27-29, 32, and 34; 303 FS/MA.

2.2. Assignment of Custodians: AME Table 2-1.

2.2.1. Line items 2, 6, 8-11, 13-20, 27, 33, 35, 38-40, 42-45, 53-55, and 58; 303 FS/MA.

2.2.2. Line items 1, 5, 22, 23, 24, 48, 49, and 50; Armament Flight.

2.2.3. Line item 26; Fuel Systems.

2.2.4. Line items 3, 4, 30, and 31; ECM Section.

2.2.5. Line items 51 and 52; Photo Sensor Section.

2.3. Custodians will account for authorized equipment on Air Force (AF) Information Management Tool (IMT) 2691, **Aircraft/Missile Equipment Property Record**.

2.4. The custodian will maintain a signed AF IMT 1297, **Temporary Issue Receipt**, when equipment is signed out and annotate AF Form 2691.

2.5. Deployed/transferred assets will be controlled using the following:

2.5.1. Each custodian (primary and alternate) will submit an AF IMT 2692, **Aircraft/Missile Equipment Transfer/Shipping Listing**, to PS&D for equipment being deployed/transferred.

2.5.2. PS&D will compile the AF IMTs 2692 from shops with deploying/transferring assets. This compiled list will contain all information required in above paragraph. PS&D or a DESIGNATED representative will furnish a copy of this list to the deploying officer in charge/noncommissioned officer in charge (OIC/NCOIC), if applicable.

2.5.3. The deploying OIC/NCOIC has overall responsibility for deployed/transferred assets. They will use the provided list of items and inventory those assets, if applicable.

2.5.4. Each shop will place a copy of the AF IMT 2692 submitted to PS&D in their –21 asset control folder/book. Upon return of the equipment, the shop will insure all deployed/transferred equipment is returned.

PATRICK A CORD, Colonel, USAFR  
Commander

**Attachment 1**

**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION**

***References***

AFI 21-103/AFRC Sup 1, *Equipment Inventory, Status, and Utilization Report*

T.O. 1A-10A-21, *Aircraft Inventory Record Master Guide*